

# Private Sewage Disposal Permit Application packet Monroe County Illinois

## **IMPORTANT**

**\*Percolation tests are NOT accepted. A soil evaluation report (performed by a Certified Soil Classifier) is required for subsurface sewage disposal\***

All applications must include the following:

1. A drawing showing the location of and distance between each of the following components:
  - septic tank
  - lateral field
  - well
  - cistern or public water supply line
  - house (existing or proposed) and/or other building(s) to be served by PSDS
  - slope arrows
  - property lines within 500' of the building area
2. Appropriate fee:

System for seasonal use only*	\$125.
Replacement of septic tank only	\$125.
Repair or replacement of existing system	\$125.
Residential home (new)	\$175.
Commercial building	\$225.
Community systems (mound systems)	
-installed in one phase	\$225.
-installed in 2 or more phases	\$225.+\$75./phase

**Attention!** Anyone wishing to install a surface discharging system (i.e. aeration system or sand filter) must obtain information so that you are fully aware of any future problems that may result from the installation of a surface discharging system that discharges to Waters of the US. The USEPA requires property owners to obtain a NPDES permit when discharging to Waters of the US. The USEPA regulation states that property owners are responsible for determining whether their system will discharge to Waters of the US. **Neither contractors installing the private sewage system nor the Monroe County Health Department are responsible for obtaining the NPDES permit or determining if a NPDES permit is necessary.** A PSDS permit must be obtained from the Monroe County Health Department regardless of your decision to obtain a NPDES permit from the USEPA. Your signature on the application permit is confirmation that you have read the permit application packet completely and you understand your responsibility as the property owner obtaining necessary permits.

**PRIVATE SEWAGE DISPOSAL SYSTEM APPLICATION**

**IMPORTANT:** The Monroe County Health Department does not guarantee trouble free operation of this sewage treatment system by the issuance of a sewage permit or final approval of the installation. The contractor is responsible for the installation in compliance with the Illinois Private Sewage Disposal Licensing Act and Code, and the current Monroe County Private Sewage Disposal Ordinance. By signing this application the property owner assumes full responsibility for maintenance and record keeping, as outlined in Section 905.20(q) of the Illinois Private Sewage Disposal Licensing Act and Code; and assumes full responsibility for any nuisance or health hazard that might result from the use of the system.

**ALL PORTIONS OF THIS APPLICATION MUST BE COMPLETED  
BEFORE A CONSTRUCTION APPROVAL FORM IS ISSUED.**

**1. HOMEOWNER (*mailing address*)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_

**2. LICENSED SEWAGE CONTRACTOR**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_ ID# \_\_\_\_\_

**3. Propose a new/renovated (circle one) sewage system at this address:**

\_\_\_\_\_

**4. LOCATION:**

Township: \_\_\_\_\_ Acreage/Lot Size: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_

**5. DIRECTIONS TO PROPOSED SITE:** \_\_\_\_\_

**6. SITE INFORMATION: (fill in all required information)**

No. of Bedrooms \_\_\_\_\_ Garbage Disposal \_\_\_\_\_ Type of Business \_\_\_\_\_

Basement \_\_\_\_\_ Hot Tub \_\_\_\_\_ Geothermal \_\_\_\_\_ No of Employees \_\_\_\_\_

Water Supply: Public ☐ Private ☐ Geothermal: Vertical ☐ Horizontal ☐

**7. SOIL INVESTIGATION:**

Conducted By: \_\_\_\_\_ Date: \_\_\_\_\_

BORING 1 \_\_\_\_\_ BORING 2 \_\_\_\_\_ BORING 3 \_\_\_\_\_

**CHECK DESIRED PRIVATE SEWAGE DISPOSAL SYSTEM:**

\_\_\_\_\_ Septic Tank with Subsurface Seepage System (must include soils analysis results)

\_\_\_\_\_ Septic Tank with Buried Sand Filter

\_\_\_\_\_ Aerobic Treatment Unit (complete all questions)

Manufacturer of Aerobic Treatment Unit: \_\_\_\_\_

Make & Model of Unit: \_\_\_\_\_ Size of Unit (GPD): \_\_\_\_\_

Discharge to: \_\_\_\_\_

\_\_\_\_\_ Other Proposed System \_\_\_\_\_

**8. Will the Discharge from the Private Disposal System, discharge to Waters of the United States? ☐ Yes ☐ No**

**If yes, a National Pollutant Discharge Elimination System (NPDES) permit must be submitted to  
United States Environmental Protection Agency (USEPA)**

Go to: [www.epa.gov/region5/water/npdestek/surfacedischarge](http://www.epa.gov/region5/water/npdestek/surfacedischarge) for application process.

**THE FOLLOWING DISTANCES MUST BE OBSERVED:**

1. The **SEPTIC TANK/AERATION UNIT** must be at least **5 feet** from the nearest **DWELLING**.
2. The **SEPTIC TANK/AERATION UNIT** must be at least **5 feet** from the nearest **PROPERTY LINE**.
3. The **SEPTIC TANK/AERATION UNIT** must be at least **50 feet** from the nearest **WELL/SINKHOLE**.
4. The **SUBSURFACE SEEPAGE FIELD** must be at least **10 feet** from the nearest **DWELLING**.
5. The **SUBSURFACE SEEPAGE FIELD** must be at least **75 feet** from the nearest **WELL/SINKHOLE**.
6. The **SUBSURFACE SEEPAGE FIELD** must be at least **75 feet** from the point where the slope of a sinkhole side exceeds 5%.
7. The **SUBSURFACE SEEPAGE FIELD** must be at least **5 feet** from the nearest **PROPERTY LINE**.
8. All **SURFACE DISCHARGES** must be a minimum **30 feet** from the nearest **BODY OF WATER**.
9. All **SURFACE DISCHARGES** must be a minimum **30 feet** from all **PROPERTY LINES**.
10. All wastewater must be connected to the private sewage disposal system (toilets; showers; sinks; laundry; garbage disposals; etc.). Do not direct clear water (sump pump, gutter drains, etc.) or water softener backwash (special requirements) to the private sewage disposal system.

**DETAILED SKETCH OF THE PROPOSED PRIVATE SEWAGE DISPOSAL SYSTEM**

**MAKE SURE TO INCLUDE THE FOLLOWING INFORMATION IN THE DIAGRAM:**

Water Supply \_\_\_\_\_ Neighbor's Well \_\_\_\_\_ Lot Slope \_\_\_\_\_ Location of Soil Borings \_\_\_\_\_

Distances Labeled \_\_\_\_\_ Buildings \_\_\_\_\_ Bodies of Water \_\_\_\_\_ Property Lines \_\_\_\_\_

By signing below I certify that the attached information is complete and correct and that, if approved, the work will conform with the current Private Sewage Disposal Licensing Act and Code, and the current Monroe County Private Sewage Disposal Ordinance. I understand that obtaining an NPDES permit from the U.S.EPA is required when discharging to Waters of the U.S. EPA's regulations at 40 C.F.R. § 122.2 defines Waters of the United States.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Date