Private Sewage Disposal Permit Application packet
Monroe County Illinois

IMPORTANT

*Percolation tests are NOT accepted. A soil evaluation report (performed by a Certified Soil Classifier) is required for subsurface sewage disposal*

All applications must include the following:

1. A drawing showing the location of and distance between each of the following components:
   - septic tank
   - lateral field
   - well
   - cistern or public water supply line
   - house (existing or proposed) and/or other building(s) to be served by PSDS
   - slope arrows
   - property lines within 500' of the building area

2. Appropriate fee:
   - System for seasonal use only* .................................................. $125.
   - Replacement of septic tank only .............................................. $125.
   - Repair or replacement of existing system ................................ $125.
   - Residential home (new) ............................................................. $175.
   - Commercial building ............................................................... $225.
   - Community systems (mound systems)
     - installed in one phase ......................................................... $225.
     - installed in 2 or more phases .............................................. $225.+$75./phase

Attention! Anyone wishing to install a surface discharging system (i.e. aeration system or sand filter) must obtain information so that you are fully aware of any future problems that may result from the installation of a surface discharging system that discharges to Waters of the US. The USEPA requires property owners to obtain a NPDES permit when discharging to Waters of the US. The USEPA regulation states that property owners are responsible for determining whether their system will discharge to Waters of the US. Neither contractors installing the private sewage system nor the Monroe County Health Department are responsible for obtaining the NPDES permit or determining if a NPDES permit is necessary. A PSDS permit must be obtained from the Monroe County Health Department regardless of your decision to obtain a NPDES permit from the USEPA. Your signature on the application permit is confirmation that you have read the permit application packet completely and you understand your responsibility as the property owner obtaining necessary permits.
PRIVATE SEWAGE DISPOSAL SYSTEM APPLICATION

IMPORTANT: The Monroe County Health Department does not guarantee trouble free operation of this sewage treatment system by the issuance of a sewage permit or final approval of the installation. The contractor is responsible for the installation in compliance with the Illinois Private Sewage Disposal Licensing Act and Code, and the current Monroe County Private Sewage Disposal Ordinance. By signing this application the property owner assumes full responsibility for maintenance and record keeping, as outlined in Section 905.20(q) of the Illinois Private Sewage Disposal Licensing Act and Code; and assumes full responsibility for any nuisance or health hazard that might result from the use of the system.

ALL PORTIONS OF THIS APPLICATION MUST BE COMPLETED BEFORE A CONSTRUCTION APPROVAL FORM IS ISSUED.

1. HOMEOWNER (mailing address)
   Name: __________________________________________
   Address: __________________________________________
   Zip: __________
   Phone Number: __________________________

2. LICENSED SEWAGE CONTRACTOR
   Name: __________________________________________
   Address: __________________________________________
   Zip: __________
   Phone Number: __________________________
   ID#: __________________________

3. Propose a new/renovated (circle one) sewage system at this address:
   __________________________________________

4. LOCATION:
   Township: __________________________
   Acreage/Lot Size: __________________________
   Subdivision: __________________________
   Lot #: __________________________

5. DIRECTIONS TO PROPOSED SITE:
   __________________________________________

6. SITE INFORMATION: (fill in all required information)
   No. of Bedrooms ______ Garbage Disposal ________ Type of Business ________
   Basement ______ Hot Tub ______ Geothermal ______
   No of Employees ________

   Water Supply: Public ☐ Private ☐ Geothermal: Vertical ☐ Horizontal ☐

7. SOIL INVESTIGATION:
   Conducted By: __________________________ Date: __________

   BORING 1 ________ BORING 2 ________ BORING 3 ________

   CHECK DESIRED PRIVATE SEWAGE DISPOSAL SYSTEM:
   ___ Septic Tank with Subsurface Seepage System (must include soils analysis results)
   ___ Septic Tank with Buried Sand Filter
   ___ Aerobic Treatment Unit (complete all questions)
     Manufacturer of Aerobic Treatment Unit: __________________________
     Make & Model of Unit: __________________________ Size of Unit (GPD): __________________________
     Discharge to: __________________________
     ___ Other Proposed System __________________________

8. Will the Discharge from the Private Disposal System, discharge to Waters of the United States? ☐ Yes ☐ No

   If yes, a National Pollutant Discharge Elimination System (NPDES) permit must be submitted to
   United States Environmental Protection Agency (USEPA)

   Go to: www.epa.gov/region5/water/npdsetek/surfacedischarge for application process.
THE FOLLOWING DISTANCES MUST BE OBSERVED:
1. The SEPTIC TANK/AERATION UNIT must be at least 5 feet from the nearest DWELLING.
2. The SEPTIC TANK/AERATION UNIT must be at least 5 feet from the nearest PROPERTY LINE.
3. The SEPTIC TANK/AERATION UNIT must be at least 50 feet from the nearest WELL/SINKHOLE.
4. The SUBSURFACE SEEPAGE FIELD must be at least 10 feet from the nearest DWELLING.
5. The SUBSURFACE SEEPAGE FIELD must be at least 75 feet from the nearest WELL/SINKHOLE.
6. The SUBSURFACE SEEPAGE FIELD must be at least 75 feet from the point where the slope of a sinkhole side exceeds 5%.
7. The SUBSURFACE SEEPAGE FIELD must be at least 5 feet from the nearest PROPERTY LINE.
8. All SURFACE DISCHARGES must be a minimum 30 feet from the nearest BODY OF WATER.
9. All SURFACE DISCHARGES must be a minimum 30 feet from all PROPERTY LINES.
10. All wastewater must be connected to the private sewage disposal system (toilets; showers; sinks; laundry; garbage disposals; etc.). Do not direct clear water (sump pump, gutter drains, etc.) or water softener backwash (special requirements) to the private sewage disposal system.

DETAILED SKETCH OF THE PROPOSED PRIVATE SEWAGE DISPOSAL SYSTEM

MAKE SURE TO INCLUDE THE FOLLOWING INFORMATION IN THE DIAGRAM:
Water Supply _____ Neighbor’s Well _____ Lot Slope _____ Location of Soil Borings _____
Distances Labeled _____ Buildings _____ Bodies of Water _____ Property Lines _____

By signing below I certify that the attached information is complete and correct and that, if approved, the work will conform with the current Private Sewage Disposal Licensing Act and Code, and the current Monroe County Private Sewage Disposal Ordinance. I understand that obtaining an NPDES permit from the U.S.EPA is required when discharging to Waters of the U.S. EPA’s regulations at 40 C.F.R. § 122.2 defines Waters of the United States.

_________________________   ____________________
Signature of Owner              Date

_________________________   ____________________
Signature of Contractor         Date